

ARMY PUBLIC SCHOOL, P-191 THE MALL NASIRABAD (RAJ) (PIN - 305601)

**VACANCIES
CONTRACTUAL/ ADHOC BASIS**

1. APS, Nasirabad invites application for the following posts.

S.NO.	POST SUBJECT	QUALIFICATION
1	PGTs Physics, Maths, English, Geography, History, Economics	Post Graduate with the subject & B.Ed. with minimum 50% marks in each.
2	TGTs English, Maths, Science, Social Science, Hindi	Graduate in relevant subject & B.Ed. with minimum 50% marks in each
3	PRTs	Graduate with two year Dip in Elementary Education (D.E.Ed)/B.Ed. with 50% marks in each. (Those qualified in B.Ed & not D.E.Ed have to undergo a six month bridge course within two years.
4	Music Teacher/DanceVocal & Instrumental	Graduate and degree/ Diploma with concerned activity.
5	PETs	Graduate in Physical Education or B.P.Ed / M.P.Ed
6	Head Clerk	(a) Preferably an Ex-Serviceman of clerk category upto the age of 55 years. (b) 5-10 years experience in Office Management, account handling as Head Clerk with high proficiency in staff duties and drafting experience. (c) Computer Savvy – MS Office. etc. (d) Educational Qualification – Minimum Graduate in case of civilian.
7	Accountant	(a) Commerce Graduate or fifteen years service as a clerk in the Defence Services. (b) Basic computer application course of Army/Diploma in Computer Applications of not less than one year duration. Knowledge of double entry system of accounting, excel sheet and accounting software. (c) Minimum 5 years experience as an Accounts Clerk in the Defence Services/reputed organization.
8	UDC	(a) B. Com. or fifteen years of service as a clerk (for Ex-Servicemen). Computer literate (MS Office, Tally etc.) (b) Computer Savvy (12000 key depression per hour). Knowledge of relevant software applications used by Schools. (c) 5 years experience as a clerk or an accounts clerk in a reputed organization; preferably a school.
9	LDC	(a) Graduate or ten years of service as a clerk (for Ex-Servicemen). Computer literate. (b) Knowledge of Computer MS Office (Speed 12000 key depression per hour). (c) Basic knowledge of accounting.
10	IT Supv	Qualification of IT Supv should have Advance Diploma or Diploma in Computing & Hardware with knowledge in at least two of the following (Hands on experience will be given due weight-age) (a) Networking and LAN Administration. (b) Operating Systems. (c) RDBMS with programming. Proficiency in one language.
11	FDE	Graduate with good communication skills & Computer Savvy.
12	Health & Wellness teacher /Counselor	PG or Graduate with Psychology or Graduate with a certificate in diploma in counseling with minimum experience of three years as a Wellness Teacher/Counselor
13	Adm Supervisor	Preferably Retired JCO having exemplary character, able to maintain all ledgers of school property and Admin work
14	Special Educator	Special educator. Graduation with B.Ed. (Special Education) or B.Ed. General with one year Diploma in Special Education
15	Science Lab Attendant	Minimum 10 th +2 (Science) and Computer Literate
16	Para-medics.	10+2 and diploma in nursing with minimum five years of experience. A female Paramedic should be given preference.

2. Salary as per AWES rules & regulations.

3. Age: - (i) Fresh candidates below 40 years as on 01 March, 2021, (ii) Experienced candidates below 57 years.

4. CSB Score card and CTET/TET is mandatory for TGTs & PRTs for Contractual Appointments.

5. Application form can be downloaded from school website and be submitted along with **DD of Rs 100/-** payable in favour of Principal, APS, Nasirabad & Self attested Photocopies of all documents to be attached with the application form. Last date of submission of application form is 08 Mar 2021. **Those who have applied already in Aug 2020, need not to apply again.**

E-mail Id : apsnasirabad@gmail.com Website : www.apsnasirabad.in

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Principal

APS, Nasirabad